

Types of Applicant	Supporting Documents Required for the application (For * items, all documents must be attached with the application)	Authorization Forms for Authorized Persons
Type 1: I am a Registered Proprietor (Note: My name is currently registered as a Sole-owner / Co-owner in SLA's property ownership record)	*(1) My <u>current Property Tax Statement</u> contains my full name (as in my NRIC) and the property address as Documentary Proof of Ownership	Authorization Form (use when required by type 1 applicant only)
Type 2: I am the Staff from a Registered Proprietor of a Corporation/ an Organisation (Note: Name of the Corporation / Organisation which I am working with is currently registered as a proprietor in SLA's property ownership record - This includes the religious organisation / non-profit organisation)	*(1) Corporate Owner's Authorization Form authorizing me to buy plans *(2) Current Property Tax Statement contains Corporate Owner's full name (as in the Authorization Form) and the Property address as Documentary Proof of Ownership *(3) ACRA Biz File of Corporate Owner	Authorization Form (must be signed by type 2 applicant only, and attach in the application)
Type 3: I am the Chairman of Management Corporation Strata Title (MCST)	(1) Current Property Tax statement for the address as Documentary Proof of Ownership [The tax statement contains the name of MCST] or Certificate of Constitution of Management Corporation (from Singapore Land Authority (SLA))	Authorization Form (use when required by type 3 applicant only)



Type 4: I am the Authorized Person representing the Proprietor (one of the 3 types):

(Note: Signed authorization and all supporting documents must be obtained from the owner type that you choose before making the application)

If you are authorized by Type 1: A Registered Proprietor

- *1. Current Property Tax Statement for the property address as Documentary Proof of Ownership (Tax Statement should contain registered proprietor's full name as in NRIC)
- *2. Authorization Form signed by the registered proprietor (Use Type 1 Authorization Form above)

If you are authorized by <u>Type 2</u>: A Registered Proprietor of <u>A Corporation/An Organization</u> (This includes the religious organization / non- profit organization

- *1. Current Property Tax Statement for the property address as Documentary Proof of ownership (Tax Statement should contain existing Corporate Owner's full name)
- *2. Authorization Form signed by existing Corporate Owner with authorised signatory (Use Type 2 Authorization Form above)
- *3. ACRA Biz File of the existing Corporate Owner

If you are authorized by Type 3: Chairman Of Management Corporation Strata Title (MCST)

- *1. Authorization Form signed by the Chairman of MCST (Use Type 3 Authorization Form above)
- 2. Current Property Tax Statement for the property address as Documentary Proof of Ownership (Tax Statement should contain name of MCST) or Certificate of Constitution of Management Corporation (from Singapore Land Authority (SLA))